



# Venice Yacht Club

1330 Tarpon Center Drive  
Venice, FL 34285  
Phone: (941) 488-7708

## General Manager Opportunity

### **The General Manager - Venice Yacht Club**

The Venice Yacht Club is accepting applications for its General Manager position. Applicants must be experienced, dynamic individuals with exceptional management and proven food and beverage acumen. Applicants should possess aptitude in strategic planning, increasing Club membership, employee job satisfaction and retention, and increasing member satisfaction.

### **About the Venice Yacht Club**

The Venice Yacht Club (VYC) is a private Club and is one of the premier Yacht Clubs on the West Coast of Florida, located on the Gulf of Mexico - a few minutes from downtown Venice, Florida. One of the 13 original founding Clubs in the Florida Council of Yacht Clubs, the Club's charter was granted in 1951. The Club culture is best described as family friendly with an atmosphere of welcoming, warmth and friendship amongst the members.

The Club consists of a Bayside Dining Room, Main Bar and Pearson's Cove (a casual dining area) all on the first floor and the Sunset Room and Bar on the second floor. The Club also has an outdoor area consisting of a Tiki Bar, Pool, Casual Sitting Area and Marina with 72 slips. There are two additional structures, Fleets Inn which has condos and the Pram Shed which houses offices, and the Venice Youth Boating Association

### **Club Facts**

- Number of Members: 774 all categories
- Total Revenue: \$6 million
- Food and Beverage Revenue: \$2 million
- 70 Employees: full-time, part-time and seasonal
- Board of Directors (10 members)

With its rich history, its tradition, and its many amenities, Venice Yacht Club will continue to grow and prosper with the right General Manager. Please visit our website at:

[www.veniceyachtclub.com](http://www.veniceyachtclub.com).

### **General Manager Job Summary**

The General Manager has the duties and responsibilities of a traditional chief operating officer. These duties and responsibilities include the Managing of all aspects of the club including:

- its activities and relationships between the Club and the BOD, members, guests, employees, community, government and FCYC.
- Direct supervisor responsibilities for seven (7) employees; 1) Clubhouse Manager, 2) Executive Chef, 3) Member Relations Manager, 4) Club Accountant, 5) Dockmaster, 6) Event Coordinator / Administrative Assistant, and 7) Facilities Manager.
- Develop operating policies and procedures and direct the work of all department managers.
- Implement and monitor the budget, acting where necessary to return to budget, monitor the quality of the club's product and services, and ensure maximum member and guest satisfaction.
- Secure and protect the club's assets, including facilities and equipment.
- Work hand in hand with the Board of Director's to implement both the VYC Mission and VYC Vision Statements (Statements on the VYC Website)
- The GM position is considered an exempt position

### **Candidate Qualifications, Education & Experience**

- An associate degree from a university or college is required. A bachelor's degree is preferred from a four-year university or college, preferably in Hospitality Management. Certified Club Manager (CCM) is highly preferred
- Knowledge in management information systems (Jonas) and other computer skills are required
- *10 to 15 years of progressively more Club management* experience as a General Manager or Assistant General Manager, or Clubhouse Manager in a private Club is required

### **Salary & Benefits**

Salary is open and commensurate with qualifications and experience. The Club offers an excellent performance bonus and benefits package including CMAA membership.

### **Application**

Send your resume and cover letter by email, in PDF format, to:

V/C Terri Griffith; Search Committee Chair  
email: [Careers@veniceyachtclub.com](mailto:Careers@veniceyachtclub.com)