



Winter Park Racquet Club

Winter Park, Florida

Director of Finance

Candidate Requirements



The Club

At Winter Park Racquet Club, you're greeted by a warm and welcoming community where the camaraderie extends beyond the courts. From dining options that cater to all styles and tastes, lively parties that punctuate the season, and intimate gatherings where stories are shared around crackling fire pits, Membership here promises connections with like-minded individuals who cherish the Winter Park lifestyle. WPRC isn't just a Club; it's a sanctuary where you can find a shared passion for racquet sports with its distinguished history and commitment to excellence amidst the beauty of Lake Maitland and all the amenities our club has to offer.

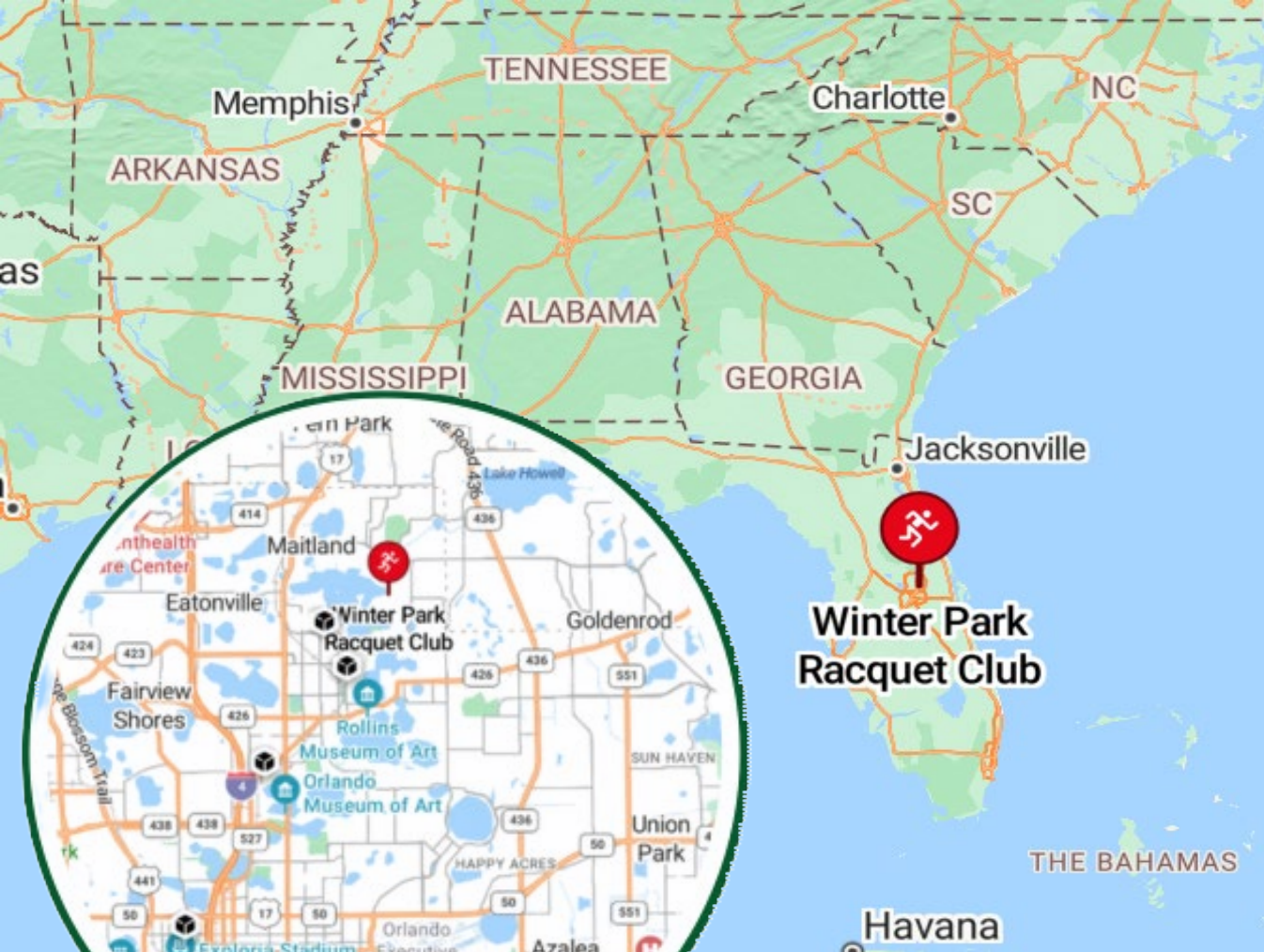
Winter Park Racquet Club truly is its Members treasured "home away from home." There is a special connection between Members and staff alike, which make WPRC a warm and inviting environment to all.

[Visit the website](#)



Looking towards the future

- Recent capital improvements in 2023 to include 4 pickleball courts, fire pits, new docks, new dining deck on the lake, new playground, pool lighting, and a partial roof replacement.
- The Club is undergoing development of a new Facilities Master Plan to include \$6-\$8M in facilities additions and improvements; Phase 1 slated for member presentation in 2024 with construction beginning in 2025.
- An active Strategic Plan with recent updates
- A Capital Reserve Study and full Bylaw review and update completed in 2023
- A strong feedback system to include a recent full Member survey and daily feedback cards and QR codes, highlighting the highest Member satisfaction scores in a decade.



the location

Club Amenities

- 8 Clay Tennis Courts
- 4 Pickleball Courts
- Resort Style Pool
- Casual and Fine Dining
- Lakeside activities to include Kayaking, Wake Surfing and Paddleboarding
- Kids Summer Camp
- Private and Club Events
- Wine Club
- Private Swim Lessons
- Full-service Racquets Pro Shop



Club Overview

Initiation Fees	\$35,000
Dues Volume	\$4 M
Memberships	500 Members total
Gross Volume	\$7.6 M
F&B Volume	\$2.8 M
Gross Payroll	\$3.8 M
Employees	80
Average age	57
Board Members	13



Winter Park Racquet Club was recently recognized with the Orlando's Top Workplace award for 2024 based on an all-staff survey and independent 3rd party review process.

the position



Winter Park Racquet Club is searching for a caring, proactive, and analytical Director of Finance, who enjoys working in a fast-paced hospitality environment. One who has the ability to lead and motivate a team while strategically managing and advising the club's financials embracing WPRC's core value of providing a safe, positive and healthy culture that treats all teammates with dignity, care, and professionalism.

The Director of Finance will manage the financial accounting and reporting for the organization, including safeguarding the financial resources and maintaining the integrity of the accounting systems, reporting and records. Acting as a thought partner with the executive team, the DOF will provide operational and strategic recommendations to the GM/COO, Senior Management, Finance Committee and Board of Directors.



Key Characteristics and Traits

- A personable and enthusiastic leader with strong analytical and management skills.
- Ability to analyze and develop accounting and IT systems for all management and administrative personnel.
- A natural leadership style which promotes an engaged, motivated staff.
- A mind for innovation and action with an ability to act as a thought partner with leadership through daily operations and long-range planning.
- The individual should have the ability to recommend and implement policies to control financial matters to include budgets, auditing, accounting, taxes, and other related activities.
- The ability to maintain all financial records, developing, analyzing, and interpreting statistical and accounting information.
- The ability to communicate effectively, both verbally and in writing.
- Disciplined follow-through to ensure the vision and goals of the Club come to fruition.
- Ability to cultivate a high-level of member satisfaction.
- Effective fiscal management through preparation and delivery of operational and capital budgets.
- Create, Manage and Monitor Monthly Variance Financial Reports
- Facilitate employee enrollment in insurance/IRA programs alongside the Human Resources Department.
- Monitor KPI's and report variances to the General Manager/COO.
- Ability to establish and implement short- and long-term departmental goals, objectives, and policies that align with the culture and strategic plan set forth by the Club.
- An individual that possesses a collaborative leadership style and willing to "work in the trenches" when necessary.
- Handles business and relationships with high integrity, confidentiality, and positivity.

Initial Priorities

- Observe, listen, ask questions, and learn about the culture and history of the Winter Park Racquet Club. Build trust with leadership, staff, and members. Get to know and understand the WPRC operation.
- Become familiar with all club documents, financials, budgets, bylaws, membership transactions and requirements.
- Integrate and support team members; work to build synergy across departments. Create partnerships within the organization.
- Learn accounting systems and reporting in use at WPRC. Evaluate and make recommendations to elevate, enhance, and streamline systems and reporting.
 - o ClubEssential, Bill.com, ADP Payroll

qualifications



Qualifications

- ✓ A minimum of 7 years of progressive accounting experience, with preference in private club or non-profit organizations.
- ✓ A Bachelor's degree with a concentration in accounting
- ✓ Club Essentials experience preferred
- ✓ The position is available immediately.

Salary and Benefits

Salary is open and commensurate with qualifications and experience. The Club offers an excellent bonus and benefit package.

IMPORTANT

Interested candidates should submit résumés along with a detailed cover letter which addresses the qualifications and describes your alignment/experience with the prescribed position **by Friday, June 28th, 2024.**

These documents must be saved and emailed in Word or PDF format (save as "Last Name, First Name, Winter Park DOF Cover Letter" and "Last Name, First Name, Winter Park DOF Résumé") respectively to:

Careers@thedeloziergroup.com.

All requested information, along with references, should be emailed to the address above.

Search Executive



Patrick DeLozier
Managing Partner
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patrickdelozier@thedeloziergroup.com



inquiries



www.thedeloziergroup.com